

**STONE RIDGE AT MISSION VIEJO ASSOCIATION
HOME IMPROVEMENT FORM**

Stone Ridge at Mission Viejo Community Association
Managed by: Action Property Management
2603 Main Street, Suite 500
Irvine, CA 92614

Lot _____
Tract _____
Close of Escrow ___/___/___

X _____
Homeowners Signature

Name _____

Home Phone _____

Address _____

Work Phone _____

SUBMITTAL CHECKLIST: (Please include the following)

- _____ \$35.00 Processing Fee
- _____ Transmittal Letter
- _____ Home Improvement Form
- _____ Facing, Adjacent and Impacted Neighbor Statement
- _____ 4 Sets of Drawings – Must include hardscape and structures (with dimensions, design, color, and materials)
- _____ Paint Requests – 4 sets of Paint Chips, 4 Color photographs of home
- _____ Name and location of all plants and trees using common names, not Latin names.
Drainage must also be included.

Other: _____

DO NOT WRITE BELOW THIS LINE (For Committee Use Only)

The Architectural Committee has determined that the above submittal is:

Approved Approved with Conditions Disapproved as Submitted

- () See notes on plans
- () Please see reverse for additional comments
- () Maintain existing drainage pattern or provide alternative drainage method
- () Resubmit patio cover with additional dimensions and elevation
- () Do not pour concrete against existing fence
- () No raised planters against existing walls (No more than 12 inches of soil to be retained)
- () Submit originally reviewed plans with revised drawings
- () All lighting must be low wattage
- () All new roofing material angles must conform to existing
- () _____ must be painted to match existing stucco or fascia trim
- () Resubmit with more details for _____

COMMENTS:

Stone Ridge at Mission Viejo Community Association architectural review committee

Date: _____

Initial: _____

Date: _____

Initial: _____

GENERAL CONDITIONS

- A. Stone Ridge at Mission Viejo Community Association architectural approval does not constitute a waiver of any requirements required by applicable government agencies. Architectural approval of plans does not constitute acceptance of any technical or engineering specifications, and Stone Ridge at Mission Viejo Community Association assumes no responsibility for such. The function of the Architectural Review Committee is to review submittals as to aesthetics. All technical and engineering matters are the responsibility of the Owner.
- B. An oversight of a Covenants, Conditions, or Restriction, or a Committee policy does not constitute a waiver of that rule and therefore, must be corrected upon notice.
- C. Streets may not be obstructed with objects and building materials that are hazardous to pedestrians, vehicles, etc. Items such as, but not limited to, dumpsites, sand and building materials may not be stored on streets, sidewalks, or Common Property.
- D. Any damage to Stone Ridge at Mission Viejo Community Association Property will be replaced or repaired by Stone Ridge subcontractor. All applicable charges for restoration will be charged back to the responsible Owner and is due and payable within thirty (30) days from notification or assessment of penalties.
- E. Approval of plans is not authorization to proceed with Improvements on any property other than the Lot owned by the Applicant.

Stoneridge at Mission Viejo Community Association
FACING, ADJACENT AND IMPACTED NEIGHBOR NOTIFICATION STATEMENT

The attached plans were made available to the following neighbors for review:

Impacted Neighbor <hr/> Name <hr/> Address <hr/> Signature _____ Date _____	Impacted Neighbor <hr/> Name <hr/> Address <hr/> Signature _____ Date _____
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Common Area or Back Yard – Rear of Home

Impacted Neighbor <hr/> Name <hr/> Address <hr/> Signature _____ Date _____		Impacted Neighbor <hr/> Name <hr/> Address <hr/> Signature _____ Date _____
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Your Street – Front of Home

Impacted Neighbor <hr/> Name <hr/> Address <hr/> Signature _____	Impacted Neighbor <hr/> Name <hr/> Address <hr/> Signature _____	Impacted Neighbor <hr/> Name <hr/> Address <hr/> Signature _____
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My neighbors have seen the plans I am submitting for Architectural Committee Approval (see above verification). If any neighbor has a concern, they should contact Action Property Management in writing. Please note that neighbor objections do not in themselves cause denial of the plans, but those concerns may be considered by the ARC.

SUBMITTED BY:

Name: _____

Date: _____

Address: _____

**STONERIDGE AT MISSION VIEJO ASSOCIATION
NOTICE OF COMPLETION FORM**

Today's Date: ____ / ____ / ____ **Tract #:** _____ **Lot #:** _____

Address Where Work Took Place:

Mailing Address:

Daytime Phone: (____) ____-____ **Evening Phone:** (____) ____-____

Notice is hereby given that the undersigned is the owner of the property where the work took place and that the work was completed on the date specified below:

Date Work was completed: ____ / ____ / ____

Applicant's Name: _____ **Applicant's Signature:** _____
(Please Print)

Please provide the following documents in order that the Notice of Completion may be reviewed.

- Photographs of everything completed on the property.**
- Copy of approved stamped plans (and any approved revised plans).**

.....*(Do Not Write Below Line. This is to be Completed by Architectural Review Committee Only.)*.....

INSPECTOR COMMENTS:

APPROVED

CONDITIONAL APPROVAL

DISAPPROVED

Not in Substantial Conformance with Plans

Require Additional Information

RETURNED TO APPLICANT / OWNER

Date: _____

INSPECTORS:

Inspection Date:

Signature

Date

Signature

Date

Revised: 9/18/09

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